

DHS Children and Youth Division Emergency Child Placement Prevention and Family Reunification Fund

PLACE A COPY OF THIS APPLICATION IN THE DHS CASE RECORD,
FAMILY SECTION, AS VERIFICATION OF REASONABLE EFFORTS.

Date Application Submitted:

Date Application Received by PHMC: _____

Date application is submitted should be within one month of date received at PHMC

1. attach additional pages if necessary in completing all questions

DHS Social Worker Name:

Agency submitting application: DHS or Provider

Provider Agency Social Worker Name:

Provider Agency Name:

DHS, please enter the date the application was faxed to the provider agency? Date:

Provider Agency, please enter the date the application was faxed to DHS? Date:

Family/Caregiver Name(s) & Relationship:

DHS Case #

Suffix: Child Name:

Suffix: Child Name:

Suffix: Child Name:

Suffix: Child Name:

Suffix: Child Name:

Suffix: Child Name:

2. Specifically, this family's needs are:

3. Will this Assistance:

Prevent placement within 3 months

Child leaves DHS paid care Within 6 months (Facilitate reunification)

Achieve adoption or permanent legal custodianship by DHS paid caregivers within 12 months

DHS Children and Youth Division Emergency Child Placement Prevention and Family Reunification Fund

4. Explain how the requested items will strategically produce the outcome checked in Section III:

5. What has the family done to overcome the situation and what other resources have been explored?

Check off the resources on page 3 that have been explored and list any other resources that have been contacted.

6. a. What is the plan for avoiding the same occurrences in the future?

b. What is the family's income?

c. What is/are the source(s) of the family's income?

d. What is the budget plan to prevent future emergencies for this family?

I have read this application in full. All the information given to the agency concerning this emergency grant is correct to the best of my knowledge. If any information provided is found purposely inaccurate or false, I am responsible for paying back the money paid on my behalf, and I will not be able to re-apply for emergency funding.

Signatures:

Parent/Caregiver

Family Social Worker

Family Social Worker's Supervisor

DHS or Provider Agency
Reviewing Administrator

Administrator's Phone Number

DHS Children and Youth Division Emergency Child Placement Prevention and Family Reunification Fund**Housing Resources**

Philadelphia Housing Authority 642 N. Broad Street, 19130- Section 8 Program 642 N. Broad Street, 19130- Admissions for Public Housing For General Information about the Philadelphia Housing Authority	215-684-4300 215-684-4477/4352 215-684-4000
Section 8	215-684-4300
Office of Emergency Shelter and Services (OESS), Intake and Social Services for Women, Families and Couples Office of Services to the Homeless and Adults, 141 N. Juniper Street	215-686-7150/52
Tenant's Action Group Of Philadelphia (TAG)	215-575-0700
Pennsylvania Housing Finance Agency	800-342-2397
Philadelphia Council for Community Advancement – Home Owner's Emergency Mortgage Assistance Program (HEMAP)	215-567-7803

Utilities

PGW Customer Responsibility Program(CRP), Low Income Home Energy Assistance Program(LIHEAP), Crisis Grant	215-235-1000
PECO Customer Assistance Program (CAP)	800-774-7040
Water Revenue Assistance Program (WRAP)	215-686-6880
Energy Coordinating Agency Of Philadelphia	215-988-0929
Dependency Project (Cases involving DHS) 1424 Chestnut St., 19102 Energy Unit at CLS	215-981-3777

Repairs

Emergency Rental Repairs/Licenses & Inspections	215-686-2463/64/65
Renters' Heater Repair	215-686-2590
Weatherization Assistance Program (WAP)	215-448-2137
Emergency Repair Hotline (Plumbing & Electrical)/Philadelphia Housing Development Corporation	215-448-2160
Heater Hotline Program	215-568-7190
Emergency Coordinating Agency	215-988-0929
Basic System Repair Program	215-448-2160

Emergency Services

Community Legal Services - 1424 Chestnut St., 19102	215-981-3700
License & Inspections	215-686-2463/64/65
Lawyer Referral & Information Service	215-238-6333
Legal Line	215-238-6333
District Attorney's Office	
Contempt/Domestic Violence Unit	215-686-8097
Family Court - Domestic Relations	
Child custody and child support issues	215-686-7466
Public Interest Law Center, 125 S. 9th St., Suite 1700	215-627-7100
Legal Hotline for Older Americans	800-262-5297
Women Against Abuse - Legal Center, 100 S. Broad St., 5th floor, 19110 (as of 9/29/98)	215-686-7082
Dependency Project (Cases involving DHS)	215-981-3765

Emergency Items

Helping Hand Rescue Mission, 610 N. 6th St., 19123	215-627-1656
The Clothes Closet/Mary Gray Women's Ministry	215-232-6004
Lending Closet - MOCS (Monique McCallister Fox, Program Director), 5828 B Market Street, 19139	215-685-1940/1944
Amnion Crisis Pregnancy Center	610-622-9957
Society of St. Vincent de Paul (Headquarters Number) 2031 Oregon Avenue., 19145 949 N. Marshall St., 19123 6247 Frankford Ave., 19135 (Opened 4/99) -Largest of the sites	610-825-8125 215-334-9697 215-627-7020 215-624-4860
United Methodist Neighborhood, 804 N. Broad St., 19130	215-236-0304
St. Benedict's Thrift Shop, 439 W. Girard Ave., 19123	235-1848/423-5845
Neighborhood Parenting Program, 4442 Frankford Ave., 19124	215-535-3975
The Working Wardrobe for Women	215-568-6693
The Working Wardrobe for Men (Street Clothes Project)	215-464-3955
(The) Lighthouse, 152 W. Lehigh Ave., 19133	
Frankford Group Ministry's Emergency Assistance Program	215-744-2911/ 215-425-7804
Salvation Army Family Thrift Stores - New Items arrive daily 6432 Rising Sun, 19111 4555 Pechin, 19128 3219-25 Kensington, 19134 6427 Torresdale Ave, 19135 2140 Market St., 19103 729 Long Lane, Upper Darby, PA	215-728-9616 215-487-9993 215-634-9949 215- 624-9487 215-567-9734 610-623-9616
Car Seat Resource, Phila Dept of Health, Betty Ann Gerhart	215-685-7485
Fire Extinguishers, Jill St. Clair Simpson	215-683-6059

DHS Children and Youth Division Emergency Child Placement Prevention and Family Reunification Fund

THE SOCIAL WORKER IS RESPONSIBLE TO ENSURE THAT THE PAYMENT IS RECEIVED BY THE VENDOR AND THAT THE GOODS/SERVICES ARE DELIVERED.

	AMOUNT (\$) REQUESTED	DISTRIBUTION	VENDOR'S NAME/ADDRESS
Housing:			
Rent for long-term lease			
Rent arrears (exhaust OESS whenever possible)			
Mortgage arrears			
Utility deposits/arrears			
Security Deposit*			
<i>*It is the Social Worker's responsibility to ensure that the security deposit is received by the landlord, and if the property is no longer available, to arrange to have the check returned to PHMC before a new check can be issued for the same family.</i>			
Emergency Home Repairs:			
Plumbing/roofing/electrical/heating/ windows/banisters/locks/doors			
One time cleaning or junk disposal			
Pest Control (6 months max)			
Emergency Services: <i>This category is not eligible for prevent placement applications</i>			
Babysitting/Respite service			
Legal service			
Short-term therapeutic support (\$500 max.)			
Emergency Items:			
Refrigerator (\$450 maximum/ 1 per caregiver)			
The below items are not eligible for prevent placement applications			
Bed/Crib(\$250 maximum)			
Dinette (\$350 maximum/ 1 per caregiver)			
Other Emergency Expenses: <i>This category can be used for any emergency expenses that are not listed on the application but are considered necessary to achieve one of the listed outcomes. The DHS Commissioner or Designee must approve applications with "other" items. The review process is rapid, and should encourage potential applicants to submit creative, appropriate requests on behalf of the families with whom they work.</i>			
TOTAL REQUESTED		_____	
<i>If supporting documentation is missing from the application, (for example, quotes) the subsequent submitted documentation must be signed by both supervisor and administrator.</i>			
<i>When clarification is needed for an application, this clarification must be received by PHMC within 30 days of the original application submission date or a new application must be submitted.</i>			